

THE CATHOLIC UNIVERSITY OF MALAWI



Registrar
The Catholic University of Malawi
Montfort Campus

13 NOV 2023

P.O. Box 5452
Limbe, Malawi

CALL FOR APPLICATIONS FOR UNIVERSITY ADMISSION FOR WEEKEND/PART-TIME PROGRAMMES: JANUARY 2024 INTAKE

Applications are invited from suitably qualified persons to register for part-time programmes leading to the award of diplomas and degrees. The closing date for receiving application forms is **16th December, 2023**. This is an opportunity for those who would like to attain higher academic and professional qualifications but are constrained by the demands of work during the working week. The mode of delivery will be lectures offered during weekends. Each semester will start with two weeks of full-time intensive learning.

Please **NOTE** that this call is for **Weekend/Part-time** programmes only.

COMMENCEMENT OF STUDIES

Lectures are scheduled to commence on **29th January, 2024**.

WEEKEND/PART-TIME PROGRAMMES

Degree Programmes Under Faculty of Commerce		
Programme of Study	Entry Requirements	
1. Bachelor of Commerce (Accountancy)	MSCE or its equivalent with credit passes in six subjects including English and Mathematics and ACCA/PAEC/ICAM diploma in accounting or its equivalent.	
2. Bachelor of Commerce (Banking and Finance) Montfort Campus ONLY	MSCE or its equivalent with credit passes in six subjects including English and Mathematics and ACCA/PAEC/ICAM diploma in accounting or its equivalent or Advanced Diploma in Business Management (ABE) Level 6 or its equivalent.	
3. Bachelor Commerce (Business Administration)	MSCE or its equivalent with credit passes in six subjects including English and Mathematics plus Advanced Diploma in Business Management (ABE) Level 6 or its equivalent.	
4. Bachelor of Commerce (Human Resource Management) Montfort Campus ONLY	MSCE or its equivalent with credit passes in six subjects including English and Mathematics and Advanced Diploma in Human Resource Management or Advanced Diploma in Management from an accredited institution.	
5. Bachelor of Commerce (Marketing) Montfort Campus ONLY	MSCE or its equivalent with credit passes in six subjects including English and Mathematics and Advanced Diploma in Business Management (ABE) Level 6 or its equivalent or Diploma/Advanced Diploma in Marketing (CIM).	
Degree Programmes Under the Faculty of Education		
1. Bachelor of Arts in Education (Languages)	MSCE plus a Diploma in Education from an accredited institution, majoring in English or Chichewa.	
2. Bachelor of Education (Geography & Social Studies) Montfort Campus ONLY	MSCE plus a Diploma in Education from an accredited institution, majoring in Geography or Social Studies.	

3. Bachelor of Special Needs and Inclusive Education (Social Studies) Montfort Campus ONLY	MSCE plus a Diploma in Education from an accredited institution, majoring in Life Skills or Special Needs Education.
4. Bachelor of Arts in Education (History & Bible Knowledge) Montfort Campus ONLY	MSCE plus a Diploma in Education from accredited institution, majoring in History or Bible Knowledge or Moral and Religious Studies.
Diploma Programmes under the Faculty of Education	
1. Diploma in Education (Languages)	MSCE with credit passes in four subjects including English and Chichewa and an aggregate of 34 points or below.
2. Diploma in Education (History & Bible Knowledge)	MSCE with credit passes in four subjects including English and History or Bible Knowledge and an aggregate of 34 points or below.
3. Diploma in Education (Special Needs and Inclusive Education) Montfort Campus ONLY	MSCE with credit passes in four subjects including English and Life Skills and an aggregate of 34 points or below.
4. University Certificate of Education Montfort Campus ONLY	Diploma or degree in any field from a recognized institution.
Diploma Programmes under the Faculty of Science	
1. Diploma in Science Education (Business Studies)	MSCE with credit passes in four subjects including English and Mathematics and an aggregate of 34 points or below.
2. Diploma in Science Education (Biology, Chemistry & Physics) Montfort Campus ONLY	MSCE with credit passes in three Science subjects, English and an aggregate of 34 points or below.
3. Diploma in Science Education (Geography)	MSCE with credit passes in four subjects including English and Geography and an aggregate of 34 points or below.
4. Diploma in Science Education (Mathematics & Computer Studies)	MSCE with credit passes in four subjects including English and Mathematics and an aggregate of 34 points or below.
5. Diploma in Science (Environmental Studies) Montfort Campus ONLY	MSCE with credit passes in six subjects including English, Mathematics, Biology, Chemistry, Physics and any other science-related subject such as Agriculture, Geography or Home Economics.
6. Diploma in Science (Applied Statistics) Montfort Campus ONLY	MSCE with credit passes in four subjects including English and Mathematics and an aggregate of 34 points or below.
Degree Programmes Under the Faculty of Science	
1. Bachelor of Science (Applied Statistics) Montfort Campus ONLY	MSCE with credit passes in six subjects including English and Mathematics or Diploma in relevant field.
2. Bachelor of Science (Environmental Studies) Montfort Campus ONLY	MSCE with credit passes in six subjects including English, Mathematics, Biology and Chemistry or Diploma in relevant field.
Diploma Programmes under Faculty of Social Science	
1. Diploma in Adult Education and Development	MSCE with credit passes in six subjects including English and an aggregate of 34 points or below.
2. Diploma in Monitoring and Evaluation	MSCE with credit passes in four subjects including English, Mathematics, Geography, Social and Development Studies with an aggregate of 34 points or below.

Degree Programmes Under Faculty of Social Sciences	
1. Bachelor of Social Science (Community Development)	MSCE with credit passes in six subjects including English, Mathematics, Geography and Social and Development Studies plus any of the following diplomas obtained from an accredited institution: Monitoring and Evaluation, Natural Resource Management, Nursing and Community Nursing, Health/Public Health, Social Work, Gender Studies, Child Protection/Early Childhood Development, Youth Studies, Sociology/Rural Sociology.
2. Bachelor of Social Science (Development Studies)	MSCE with credit passes in six subjects including English, Mathematics, Geography and Social and Development Studies plus any of the following diplomas obtained from an accredited institution: Monitoring and Evaluation, Natural Resource Management, Nursing and Community Nursing, Health/Public Health, Social Work, Gender Studies, Child Protection/Early Childhood Development, Youth Studies and Sociology/Rural Sociology
3. Bachelor of Social Science (Economics) Montfort Campus ONLY	MSCE with credit passes in six subjects including English and not more than 4 points in Mathematics, or a Diploma in a relevant field.

UNIVERSITY ADMISSION POLICY

The Catholic University of Malawi is open to students of all faiths and respects freedom of thought and expression within the framework of Catholic ethos.

METHOD OF APPLICATION

a) Application Forms

Weekend/Part-time programmes have specially designed application forms. Therefore, applicants must ensure that they complete the correct form. Completing the wrong application form may reduce the applicant's chance to be admitted.

Application forms can be obtained from the following places: the university campus at Montfort-Nguludi in Chiradzulu; the Catholic Secretariat (Area 11, Lilongwe); St John's Secondary School – Msamba, Lilongwe; Mary Mount Secondary School in Mzuzu; Mzuzu Technical College; and all Catholic Diocesan Education Offices (Karonga, Mzuzu, Lilongwe, Dedza, Mangochi, Zomba, Blantyre, and Chikwawa). Those with access to the internet can download the form by visiting the University website: <http://www.cunima.ac.mw>

You can also fill an online application form available on the Catholic University website. Please, make sure you attach all the required documents.

b) Application Fee

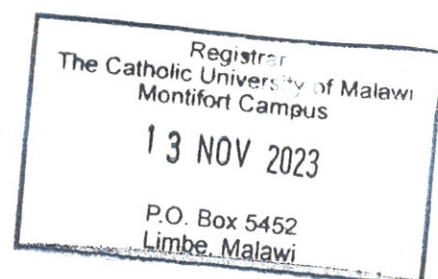
Applicants are required to pay a non-refundable application fee of **MK10,000** (for local students) and **USD20** (for foreign students).

Applicants should deposit the non-refundable application fee into one of the University's bank accounts held at the following banks:

- | | |
|---|---|
| 1. Catholic University of Malawi
National Bank of Malawi
Customs Road Branch
Account Number 378917 | 2. Catholic University of Malawi
NBS Bank
Limbe Branch
Account Number 14421707 |
|---|---|

Please ensure that the deposit slip is machine-printed at the back.

The University **will not receive** cash, postal orders or cheque payment.



Also note that the University **does NOT have a Mpamba or Airtel Money Account** and does not deal with any agents.

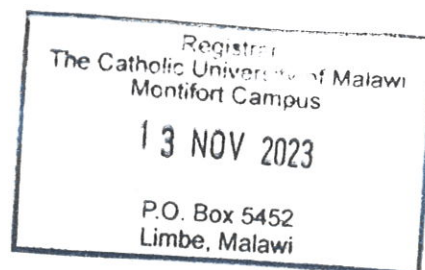
c) Submission of Application Package

Applicants must ensure that they submit a complete set of documents as listed below:

- i. Completed application form
- ii. Copy of certificate(s) or copy of notification of results
- iii. Original copy of the bank deposit slip for the non-refundable application fee (make sure you keep your own copy of the deposit slip)
- iv. Letter of commitment for financial support
- v. A recent passport size photograph

Send the application package to the following address:

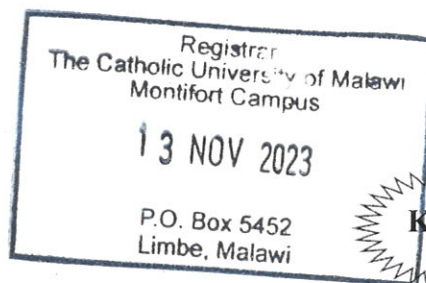
The University Registrar
The Catholic University of Malawi
P.O. Box 5452
Limbe



Or email: admissions@cunima.ac.mw

For more information, visit our website at <http://www.cunima.ac.mw> or call the following number **0886074600** or email: admissions@cunima.ac.mw

Passport-size photo



THE CATHOLIC UNIVERSITY OF MALAWI

Montfort Campus, P.O. Box 5452, Limbe, Malawi

Tel: (265) 0886 07 46 00 Email: admissions@cunima.ac.mw

Website: www.cunima.ac.mw

APPLICATION FORM FOR WEEKEND (PART-TIME STUDIES) **DEGREE/DIPLOMA /CERTIFICATE PROGRAMMES** **(2024 INTAKE)**

Closing date: Friday, 16th December, 2023

- Applicants will not sit for University Entrance Examinations (UEE)
- Applicants will study during weekends and holidays beginning with 2 weeks of intensive classes
- Aggregate of 34 points in six subjects and 4 credits including English for Diploma Programmes
- Aggregate of 30 points in six subjects and 6 credits including English for Degree Programmes
- Advanced Diploma in a relevant field for Degree Programmes

Complete both sides of this Application Form and send it with all attachments plus **a recent passport size photograph** to: The University Registrar, The Catholic University of Malawi, Montfort Campus, P.O. Box 5452, Limbe, Malawi; or through e-mail to: admissions@cunima.ac.mw with a non refundable application fee of **K10,000** to be deposited into one of the University's bank accounts:

(1) National Bank of Malawi, Catholic University of Malawi, Customs Road Service Centre, Acc. No: **378917**

(2) NBS Bank, Catholic University of Malawi, Limbe Branch, Acc. No.: **14421707**

NOTE: The University does not have Airtel Money or TNM Mpamba accounts where you can send money.

SECTION 1: PERSONAL DETAILS

Surname: _____ Other Names _____ Date of Birth _____

Nationality _____ Gender: _____ Marital Status: _____

Address for Correspondence: _____

Personal Contact No: _____ Email address _____

Do you have any disability? [☐] Yes [☐] No. If YES, state nature of disability.

SECTION 2: ACADEMIC RECORD

List All High/Secondary Schools Attended:

Name: _____ Address: _____ From: _____ To: _____

Name: _____ Address: _____ From: _____ To: _____

Attach photocopies of ALL Academic Certificates

List All Colleges/Universities Attended

Name: _____ From: _____ To: _____ Degree/Diploma Earned _____

Name: _____ From: _____ To: _____ Degree/Diploma Earned _____

Name: _____ From: _____ To: _____ Degree/Diploma Earned _____

**Attach photocopies of ALL Academic Certificates and Transcripts for those applying using advanced certificates/diplomas*

SECTION 3: ACADEMIC PROGRAMMES

FACULTY	PROGRAMMES (choose any 3 in order of preference)		REQUIREMENTS
Commerce	1. Accountancy	2. Banking & Finance	Six credits including English. Diploma in relevant field.
	3. Business Administration	4. Human Resource Management	
	5. Marketing		
Education (Degree)	6. Geography	7. History & Bible Knowledge	Six credits including English. Diploma in relevant field.
	8. Languages	9. Special Needs & Inclusive Education (Social Studies)	
Education (Diploma)	10. History & Bible Knowledge	11. Languages	Four credits including English. Credit in relevant field of study Aggregate of not more than 34
	12. Special Needs & Inclusive Education		
Education (Certificate)	13. University Certificate of Education (UCE)		Diploma or Degree in any field from a recognised University or College
Science (Degree)	14. Applied Statistics	15. Environmental Studies	Six credits including English Diploma in relevant field.
Science (Diploma)	16. Applied Statistics	17. Environmental Studies	Four credits including English. Credit in relevant field of study. Aggregate of not more than 34.
	18. Education (Biology, Physics & Chemistry)	19. Education (Business Studies)	
	20. Education (Geography)	21. Education (Mathematics & Computer Studies)	
Social Sciences (Degree)	22. Community Development	23. Development Studies	Six credits including English and Mathematics. For Economics, Maths should be not more than 4
	24. Economics	25. Social Work	
Social Sciences (Diploma)	26. Adult Education and Development	27. Monitoring & Evaluation	Diploma in relevant field

1st Choice _____ 2nd Choice _____ 3rd Choice _____

VENUE (Tick): Main Campus- Nguludi ☐

Lilongwe Satellite Centre ☐

SECTION 4: FINANCIAL SUPPORT

Who will sponsor your education at the Catholic University of Malawi? _____

If it is an institution or any other body other than self, please attach a letter from the Sponsor. If self-sponsored, please indicate how you will raise money: _____

SECTION 5: VERIFICATION

(Applicant's Signature Required)

By signing this Application Form, you confirm that the information is correct and that misrepresentation of facts on the Application Form could be cause for expulsion or suspension from the Catholic University of Malawi if discovered after enrolment.

Signature: _____ Date: _____